



Hawaii Association of Nurse Anesthetists (HANA)

Travel Policy

Adopted May 14, 2019.

It is a priority for HANA to have excellent representation at all AANA National Conferences.

The AANA's expectation is that every year at least two HANA BoD members attend the AANA Annual Congress, preferably officers, that at a minimum HANA's President, President Elect, and FPD attend the Washington DC Mid-Year Assembly, and that four HANA BoD members attend a State Leadership Workshop. It is the accepted responsibility of HANA BoD members to make themselves available to travel to fulfill this duty. HANA funds this travel according to the HANA Travel Reimbursement Policy. The AANA helps HANA with funding to insure HANA delegates represent Hawaii CRNAs at all National conferences and that the HANA BoD receives ongoing leadership training.

HANA invests in sponsoring travel for HANA delegates to AANA events with the expectation of return on that investment in the following forms:

- Highly visible HANA participation in the AANA.
- Personal and Association relationships with the AANA and other state ANAs are developed and strengthened.
- Delegates become more effective board and community leaders as leadership and clinical skills learned are put into practice in Hawaii.
- A stronger, more unified board is created through delegates' shared experiences.
- Delegates are inspired to higher levels of participation in HANA, AANA, and Hawaii's CRNA community.



To create more opportunities for Hawaii CRNAs, if there are more than the expected minimum BoD and/or HANA members interested in representing HANA at an AANA national conference, the BoD at its discretion may choose to distribute funds to more delegates in the form of stipends of less than the total cost of travel and attendance, up to the amount budgeted for travel to the specific event. The **Travel Reimbursement Policy** will apply but receipts will not be required from approved stipend recipients.

The HANA board of directors may offer at their discretion a stipend or travel reimbursement to a HANA member. To receive HANA funds attendees must apply and be approved by the HANA board of directors according to the **Travel Reimbursement Policy**. HANA delegates receiving funds for AANA events agree to and are expected to attend the HANA Education Conference at their own expense.

The board may decide to sponsor a HANA member who they are recruiting as a potential HANA board member for a Travel stipend up to \$1,500 to attend an AANA event.

The board may decide to award an SRNA who HANA feels is an emerging CRNA leader a stipend to attend an AANA or HANA event up to \$500.